

**ASPEN HILLS OWNERS ASSOCIATION
BOARD OF TRUSTEES MEETING MINUTES
July 27, 2015**

Notice of meeting: Letter and e-mail

Meeting held at: 763 West 11560 South, Draper, UT

Board members present: Blake Llewellyn, Keith Bawden, Scott Lorensen, Troy Westover, Wesley Gurney, Kent Player, Joel Williamson, Darren Falslev, Steve Riley, Debbie McCoy

Board members absent: None

Visitors: Charmay Hill, AHOA Bookkeeper, Danny Nelson, formerly Fire Chairman

Minutes taken by: Judy Player, Secretary

Kent Player – Conducting and welcome

Meeting began at 6:30 p.m.

Welcome – Kent welcomed everyone and introduced the new board members, Wesley Gurney and Scott Lorensen.

No Public Comments

Board Organization – Election of Board of Trustees

*Motion to elect Steve Riley was made by Blake Llewellyn
Seconded by Keith Bawden
Voting was Unanimous*

A discussion of who should be the vice president was held.
*Motion to elect Keith Bawden was made by Blake Llewellyn
Seconded by Troy Westover
Voting was Unanimous*

The remainder of the meeting was conducted by Steve Riley

Board Assignments

President of the Board – Steve Riley
Vice Pres. of the Board – Keith Bawden
Fire Safety – Wesley Gurney
Website – Debbie McCoy
Security – Scott Lorensen (Joel Williamson assisting)
Roads – Joel Williamson
Legal – Darren Falslev and Steve Riley
Budget – Steve Riley
Environmental – Troy Westover
Newsletter – Darren Falslev
Water – Blake Llewellyn
Keys – Blake Llewellyn
Gate Signs – Keith Bawden
Insurance (AHOA & Worker's Comp) – Keith Bawden

*Motion to accept assignments as assigned was made by Keith Bawden
Seconded by Darren Falslev
Voting was unanimous*

A new Secretary to the Board is needed.

Security – Joel Williamson reported that all of the broken gate cameras have been replaced. He plans to place more cameras throughout the subdivision. He reported that a snow machine was stolen and that the owner of the machine has filed charges with the Sanpete county sheriff. The machine was found but had damage to the key unit that must be repaired.

Minutes from the AHOA Board meeting held on April 13, 2015 and the annual meeting held on June 27, 2015 were passed out and read.

Motion to accept the minutes was made by Steve Riley

Seconded by Keith Bawden

Voting was unanimous

Charmay Hill – requested clarification of how and the time table for sending late fees. Discussion was held.

Budget – Kent discussed the Wells Fargo Bank statements and showed copies of checks paid. They were discussed and passed around for review.

Approval of the Bank Statements was made by Blake Llewellyn

Seconded by Joel Williamson

Voting was unanimous

REPORTS

Water & Keys – Blake Llewellyn reported that he is still researching water sources. He reported that the construction workers are leaving the gates open all day long. He is researching options for construction workers to have a locked key box at the gates.

Security – Joel Williams reported that the gates and road have been very busy and that the new cameras are working well.

Website – Debbie McCoy discussed the bear activity throughout the subdivision. There are four bears, one group is a female and her cub. She will post information about the bears on the website and remind everyone to keep garbage inside buildings and haul it home.

Newsletter – Darren Falslev will need all articles for the Fall Newsletter by the Fall meeting.

Environmental – Troy Westover reported that cabins are being built this summer and roads are being cutf.

Legal – Kent reported that there are no legal matters at this time.

Roads – Steve Riley reported that it has been a challenge to maintain the roads this year because of the heavy rain falls. Someone asked him if Magnesium could be placed on the roads as they are on the valley roads leading to Aspen Hills. It was discussed that it is very expensive and would wash off steep places. The Board chooses to decline the request.

Fire – Danny Nelson gave a report and his records to Wesley Gurney.

Workers Comp. Certificates – Keith Bawden reported that there are no changes since last meeting.

Next meeting will be Monday, October 26th at 6:30 pm. at the home of Charmay Hill in Lehi.

Motion to adjourn by Keith Bawden

Seconded by Wesley Gurney

Voting was unanimous

Meeting adjourned at 9:05 p.m